



## DEPARTMENT OF DEFENSE

### Department of the Navy

[Docket ID: USN-2023-HQ-0002]

#### Proposed Collection; Comment Request

**AGENCY:** Department of the Navy, Department of Defense (DoD).

**ACTION:** 60-day information collection notice.

**SUMMARY:** In compliance with the *Paperwork Reduction Act of 1995*, the Department of the Navy announces a proposed public information collection and seeks public comment on the provisions thereof. Comments are invited on: whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; the accuracy of the agency's estimate of the burden of the proposed information collection; ways to enhance the quality, utility, and clarity of the information to be collected; and ways to minimize the burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Consideration will be given to all comments received by [INSERT 60 DAYS AFTER DATE OF PUBLICATION OF THIS NOTICE IN THE FEDERAL REGISTER].

**ADDRESSES:** You may submit comments, identified by docket number and title, by any of the following methods:

Federal eRulemaking Portal: <http://www.regulations.gov>. Follow the instructions for submitting comments.

Mail: Department of Defense, Office of the Assistant to the Secretary of Defense for Privacy, Civil Liberties, and Transparency, 4800 Mark Center Drive, Mailbox #24, Suite 08D09, Alexandria, VA 22350-1700.

*Instructions:* All submissions received must include the agency name, docket number and title for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments, please write to Office of the Department of the Navy Information Management Control Officer, 2000 Navy Pentagon, Rm. 4E563, Washington, DC 20350, ATTN: Ms. Sonya Martin, or call 703-614-7585.

**SUPPLEMENTARY INFORMATION:**

**TITLE; ASSOCIATED FORM; AND OMB NUMBER:** Naval Sea Systems Command and Field Activity Visitor Access Request; NAVSEA Form 5500/1; OMB Control Number 0703-0055.

**NEEDS AND USES:** The information collection requirement is necessary for Naval Sea Systems Command and Naval Sea Systems Command Field Activities at Washington Navy Yard, Washington D.C. to verify that visitors have the appropriate credentials, clearance level, and need-to know to be granted access to NAVSEA spaces. Information is also collected in order for NAVSEA Security to keep a record of visitors to NAVSEA spaces. Individuals who wish to visit the NAVSEA Headquarters (HQ) building will need to sign a NAVSEA Form 5500/1, "NAVSEA Visitor's Sign In/Out Sheet." Respondents are visitors conducting official business or attending official or representational events, and will be either escorted or unescorted. Respondents are Navy support contractors, individuals from other agencies visiting the Command and Field Activities, and various members of the public.

**AFFECTED PUBLIC:** Individuals or households.

**ANNUAL BURDEN HOURS:** 2,500.

**NUMBER OF RESPONDENTS:** 30,000.

**RESPONSES PER RESPONDENT:** 1.

**ANNUAL RESPONSES:** 30,000.

**AVERAGE BURDEN PER RESPONSE:** 5 minutes.

**FREQUENCY:** On occasion.

Dated: January 6, 2023.

**Aaron T. Siegel,**

*Alternate OSD Federal Register Liaison Officer,*

*Department of Defense.*

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